



Meghalaya Industrial Development Corporation Ltd

A Government of Meghalaya Undertaking

An ISO 9001:2015 and ISO 14001:2015 company

CIN: U75112ML1971SGC001337

No. MIDC/GEN/542/2016/Pt.II/ 2296

Dated: Shillong the 27th February 2026

ADVERTISEMENT

On behalf of the Corporation, applications (Online-mode only) are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this advertisement for recruitment to the under mentioned post(s). Interest candidates are requested to visit the website <https://www.midc.megindustry.gov.in> or <https://rpa.meghalaya.gov.in>.

Candidates can apply for the said post(s) w.e.f 02.03.2026 (10:00 hrs) till 15.04.2026 (23:00 hrs), after which the link will be disabled.

1. LIST OF POST(S), ROSTER AS PER STATE RESERVATION POLICY:

Sl. No	Name of post	Pay Scale	Category-wise No. of Posts				Essential Qualification & Experience
			UR	KJ	G	Total	
1	Assistant Manager	Level 17 of pay structure	01	04	03	08	<ul style="list-style-type: none">• B.E. (Civil)/ Equivalent to B.E (Civil) & B. Arch. (6 nos of posts)<ul style="list-style-type: none">a) Minimum 2 (two) years of experience • MBA (Finance) / M.Com from recognized university or institution (2 nos of posts)<ul style="list-style-type: none">a) Minimum 2 (two) years of relevant post-qualification experience in:<ul style="list-style-type: none">i. Preparation and finalization of financial statementsii. Loan appraisal and financial analysisiii. Working knowledge of TDS compliance and GST return filing.
2	Junior Assistant	Level 9 of pay structure	01	03	03	07	Degree from a recognized university or institution.

Abbreviation: UR = Unreserved, KJ = Khasi & Jaintia, G = Garo

2. AGE LIMIT:-

- Candidate should not be less than 18 years and not more than 32 years in age as on 01.01.2026 as per Office Memorandum No.PER.38/2021/30 dated 03.02.2022. Upper age limit is relaxable by 5 (five) years in case of SC/ST candidates.
- The date of birth to be accepted is as entered in the Birth Certificate issued by Competent Authority or Matriculation/Secondary School Leaving Certificate. Proof other than these will not be accepted.

3. METHOD OF SELECTION:

Selection method consist of 2 (two) stages:

1. Written Test and
2. Personal Interview.

1. **Written Test**

- A. Written Test for Assistant Manager consist of the following subjects in MCQ pattern.

Section wise questions	Marks
General English	120
Quantitative Aptitude & Reasoning	120
General Knowledge & Current Affairs	80
Basic Computer	80
Subject paper (Engineering/Finance & Banking)	100
TOTAL	500

- B. Written Test for Junior Assistant consist of the following subjects in MCQ pattern.

Section wise questions	Marks
General English	130
Quantitative Aptitude & Reasoning	130
General Knowledge & Current Affairs	120
Basic Computer	120
TOTAL	500

2. **Personal Interview**

Candidates who are declared to have passed the Written Test shall be eligible to the Personal Interview. Ratio to be called for Personal Interview will be as decided by the Meghalaya Industrial Development Corporation Ltd, and the decision shall be final.

***** Only candidates who have produced all the required documents in original relating to their educations qualification, date of birth, caste, community and other certificates wherever required and prescribed by Rules will be deemed qualified to be called for Personal Interview.**

4. PROBATIONARY PERIOD:

Selected candidates will have to undergo a compulsory probationary period with a fixed salary, not less than 1 (one) year for the Assistant Manager and not less than 6 (six) months for Junior Assistant.

5. PLACE OF POSTING

Initial place of posting will be Head Office, Shillong, and transfer as deemed fit by the Corporation.

6. PAYMENT OF FEES (Non-refundable):

For the post of Assistant Manager the fees is ₹ 1,000.00 (₹ 500 for ST/SC)

For the post of Junior Assistant the fees is ₹ 800.00 (₹ 400 for ST/SC)

Applicant may pay the fee using one of the following modes of payment.

- Debit Cum ATM Card/Net Banking of all major banks.
- U.P.I
- Payment via Net-Banking/Debit Cum ATM Card.

Kindly Note that an additional amount in the form of Bank's Commission may be applicable depending upon the mode of Payment.

- The amount once deposited shall not be refunded or adjusted against any other purpose.
- In case of any problem being faced in the processing of the online application, applicants can contact the Office of the Corporation, Shillong, East Khasi Hills directly in person or send an email at the email id indicated in the website.
- Candidates are advised to keep the Acknowledgement Slip of the payment mode, for future reference.
- For Persons with Benchmark Disabilities (PWDs) applications fee is exempted. PWDs candidates are required to furnish their Disability Certificate as and when required.

7. CORPORATION'S DECISION ON ELIGIBILITY OF CANDIDATES:

While submitting the applications, the candidates have to satisfy that he/she is qualified in accordance with the condition of qualification for the post applied. If he/she is not qualified, his/her candidature shall be summarily rejected/disqualified at any stage of recruitment process. Suppression of any information or giving false information shall invite penal action which may lead to barring from appearing in future recruitment.

8. INSTRUCTION TO CANDIDATES FOR ONLINE APPLICATIONS

1. Candidates are required to register themselves with through the website <https://www.midc.megindustry.gov.in> or <https://rpa.meghalaya.gov.in> using a valid email ID. The email ID will also be used for all future correspondences by the office, if required. Please see the instructions given in the website, and apply for the post (s).

2. A Unique Application code will be generated for each of the post applied. The application code shall be used for all future correspondences with the office.
3. The Corporation will not accept any application submitted by hard copy. Incomplete application will be summarily rejected and no further correspondences will be entertained.
4. The Candidate has to upload recent coloured passport size photograph in JPG format, along with the signature below. The digital size of file must be less than 50 Kb.
5. Request for change/ correction in any particulars in the Application Form shall not be entertained under any circumstances. The Corporation will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
6. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any examination or selection.
7. Candidate must appear for the written test at his/ her own expenses.
8. Canvassing directly or indirectly will disqualify a candidate immediately and will bar him/her from all future examinations to be conducted in the MIDC, Shillong, East Khasi Hills District.
9. Candidates are advised to keep track of their application and any notice related to the examination from the website <https://www.midc.megindustry.gov.in> or the Corporation's Office Notice Board etc.
10. Applicants are advised to apply well in advance without waiting for the closing date.
11. Original Certificates will be sought from those candidate/candidates who are selected. If a candidate does not furnish the original certificates to substantiate his/her educational qualification, his/her candidature will be cancelled and the Corporation's decision in this regard shall be final.

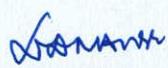
The undersigned reserves the right to cancel the recruitment process at any time without assigning any reasons therefor.


Managing Director

Memo No. MIDC/GEN/542/2016/Pt.II/ 2298 Dated: Shillong the 27th February 2026.

Copy to:-

1. The Director of Information & Public Relations, Govt of Meghalaya with a request to publish the advertisement in 1 (one) issue each of the English, Khasi and Garo Newspaper and submit the bill for necessary payment.
2. ✓ The State Informatics Officer, National Informatics Centre, Shillong for information and with a request to kindly cause necessary action for uploading the same in the Online Recruitment Application System.
3. Office Notice Board.


Managing Director